



BY:

ATLANTA CITY COUNCIL

KWANZA HALL
COUNCILMEMBER
DISTRICT 2

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February 5, 2007

President Lisa Borders
Atlanta City Council
55 Trinity Avenue
Atlanta, GA 30303

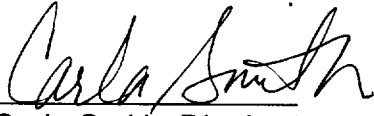
07-C-0286

Dear President Borders:

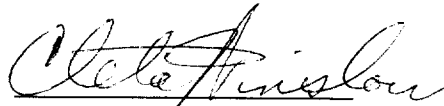
We are writing to inform you that we are submitting the name of Ms. Joan P. Garner to serve as our representative to the Beltline Affordable Housing Advisory Board.

Ms. Garner is the President and CEO of the Historic District Development Corporation. A copy of her resume is attached.

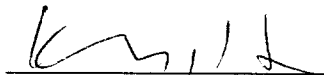
Sincerely,



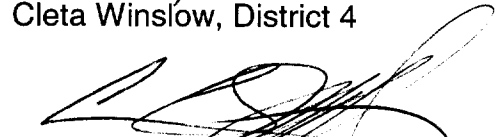
Carla Smith, District 1



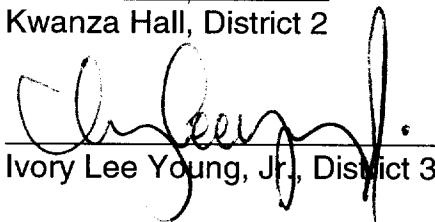
Cleta Winslow, District 4



Kwanza Hall, District 2



Ceasar C. Mitchell, Post 1 At-Large



Ivory Lee Young, Jr., District 3

cc: Rhonda Johnson, Municipal Clerk
Councilmember Felicia Moore, Chair, Committee on Council

550 Old Wheat Street, NE
Atlanta, GA 30312
Phone 404-524-9438

Joan P. Gamer

EDUCATION

Howard University, Washington, DC 1977
M.A., Organizational Communication

University of District of Columbia, Washington, DC 1975
B.A., English

PROFESSIONAL EXPERIENCE

HISTORIC DISTRICT DEVELOPMENT CORP

PRESIDENT & CEO 2006-PRESENT

- Implement and execute all policies established by the Board of Directors.
- Develop plan for the organizational functions and commensurate personnel responsibilities toward the attainment of the program goals and objectives of HDDC.
- Submit annual budget for the approval of the Board of Directors.
- Select, employ, control and discharge employees, and primary responsibility for the administration of the organization's personnel policies and procedures.
- Ensure maintenance of the physical prosperities owned by HDDC in a good state of repair and operating condition.
- Manage business affairs of HDDC to the end that funds are collected and expended to the best possible advantage, consistent with the purpose of the corporation.

Southern Partners Fund 1999-2006 Atlanta, GA

Executive Director

- Serve as first executive employee of new organization community based public foundation
- Establish and open organization's initial office
- Create operating procedures including comprehensive personnel policies and financial systems
- Hire, manage and mentor staff of seven full time employees plus interns and consultants
- Provide advice and counsel to Board of Directors in creation and implementation of organization's policies, programs and strategic direction
- Ensure organization's financial stability by preparing annual and project-based budgets, monitoring revenue and expenses, coordinating and implementing organization's investments and asset management strategies
- Develop organization's comprehensive strategy for raising funds including direct fundraising from individuals and foundations
- Lead efforts to establish program goals and develop organization's grantmaking program
- Serve as spokesperson and represent organization to the media, general public, funders, foundations and other organizations

National Network of Grantmakers

1997-1999

San Diego, CA; Atlanta, GA

Co-Director, January 1999-August 1999

- Managed and supervised departments and functions housed in Atlanta office, including member services, national conference, publications, funders' tours, and fundraising
- Served as Chief Executive Officer of the organization, reporting to the Board of Directors
- Developed, managed and provided leadership to organization's full range of programs including developing strategies to assist organization achieve its mission
- Served as Board liaison to carry out organization's mission, strategy and objectives
- Managed finances and developed the annual budget for approval by Board
- Oversaw development of regular and timely financial reports
- Developed resources by working collaboratively with the Board to obtain and develop revenue necessary to meet organization's approved budget and develop plans for future funding
- Managed staff and consultants in a manner to promote respect, effectiveness, equal opportunity and diversity
- Conducted outreach by acting as the primary organizational spokesperson to the media, philanthropic community, and public at large
- Developed collaborative relationships with other organizations nationally and in the field, to strengthen organization's impact

Associate Director, April 1997-December 1998

- Opened satellite office in Atlanta, Georgia
- Provided overall management of personnel functions and decisions in consultation with Executive Director
- Developed short and long term program and services plans for staff and Board committees
- Managed office, with authority to make day-to-day decisions in absence of Executive Director
- Hired and supervised department staff of two plus consultants including developing performance standards and conducting annual reviews in membership services and annual conference departments
- Served as primary staff to NNG Caucuses and Working Groups
- Coordinated fundraising activities in connection with the National Conference, Member services and supporting institutions
- Conceptualized, developed, implemented, maintained, and oversaw organization's computer, e-mail, Internet, web page and site systems
- Prepared department's budget
- Built relationships and coalitions with broad range of individuals and groups on national basis

Fund for Southern Communities

1990-1997

Atlanta, GA

Executive Director, September 1993-March 1997

- Provided comprehensive leadership to organization
- Provided staff, financial, and operational management on daily basis
- Planned and implemented fundraising, primarily from large foundations and individual donors
- Developed Board, staff and organizational policies
- Implemented long-range strategic planning for organizational goals
- Represented organization in other affiliate groups such as National Network of Grantmakers, Funding Exchange, and Social Development Forum

Development Associate, July 1990-August 1993

- Devised and implemented fundraising plan with emphasis on development and growth including direct solicitation, organizations of events and mailings, coordination of donor development programs
- Created promotional materials and coordinated publicity
- Represented organization in public venues
- Conducted workshops and seminars

Phillips College

1988-1990 Atlanta, GA

Department Chair/Instructor/Acting Dean – Travel and Tourism Department

- Presided over academic curriculum of the department
- Planned and taught courses in travel and tourism
- Served as Acting Academic Dean for one quarter

Tiffany Travel Services, Inc.

1985-1988 Atlanta, GA

Management/Travel Consultant

- Managed and coordinated travel arrangements for corporate and leisure clients, including airline reservations, ground facilities and transportation

HONORS AND AWARDS

- 2003 YWCA of Metropolitan Atlanta Salute Academy of Women Achievers
- 2000 Gill Foundation Leadership Program
- 1997 Mableton Hampton Award, National Black Lesbian and Gay Leadership Forum
- 1996-97 Leadership Atlanta
- 1992 Community Leadership Award, Human Rights Campaign Fund
- 1981 Nominee/Candidate for Outstanding Young Women in America
- 1974-75 Who's Who Among Students in American Colleges and Universities
- 1973 International Studies Aboard program, University of Dijon, Dijon, France

COMMUNITY SERVICE/CIVIC ENGAGEMENT

- 2004-2005 NATIONAL SELECTION COMMITTEE, LEADERSHIP FOR A CHANGING WORLD
- 2003-2006 Board members, Council on Foundations
- 2000-2005 Board member, Funders for Lesbian and Gay Issues
- 2000-2004 Board member, Historic District Development Corporation
- 1998-Present Board member, United Way
- 1998-2000 Advisory Board member, GIFT (Grassroots Institute for Fundraising Training)
- 1997-1999 Funder Advisor, Southern Partners Fund
- 1996-1999 Advisory Board member, Neighborhood Small Grants Program, Metropolitan Atlanta Community Foundation
- 1996-2000 Trustee, Atlanta-Fulton Public Library Board
- 1996-2000 Trustee, Atlanta-Fulton Public Library Foundation Board
- 1996-98 Board member, Lambda Legal Defense and Education Fund
- 1995-97 Board member, National Network of Grantmakers
- 1995 Steering Committee for National Fund for Community Leaders

- 1994-98 Founding Board Member, Southerners on New Ground (SONG)
- 1994-96 Board member, Georgia Shares
- 1993-1999 Board member, Funding Exchange
- 1993-96 Member, Ford Dispute Settlement Board
- 1993-95 Board member, SERV(Southern Reinvestment Ventures)
- 1993 Steering Committee, Working Group on Funding Lesbian and Gay Issues, National Network of Grantmakers
- 1992-95 Member, Founding Board of Directors, Atlanta Lambda Center
- 1992-94 Appointed to Georgia Task Force on AIDS
- 1992-94 Board member, Fourth Tuesday, Inc.
- 1992-93 Appointed by Mayor Maynard Jackson to the Atlanta Olympic Citizens Advisory Committee
- 1992-94 Appointed Co-Chair of Gay and Lesbian Task Force on Public Safety for the Public Safety Committee of Atlanta City Council
- 1991 Appointed to the license Review Board for the City of Atlanta
- 1990-91 Policy and Planning Committee for the Georgia Political Action Committee (GAPAC)
- 1990-94 Appointed Senior Advisor by Mayor Maynard Jackson on Gay and Lesbian Issues
- 1989-91 Co-Chair, African American Lesbian and Gay Alliance
- 1989-90 Police Advisory Committee of the Atlanta Chapter of the ACLU
- 1989-90 Appointed to the Transition Team for the Mayor-elect Maynard Jackson